

## CENTRAL CALIFORNIA WOMEN'S FACILITY VISITING RULES & REGULATIONS

The California Department of Rehabilitation (CDCR) Visiting program at the Central California Women's Facility (CCWF) is intended as an avenue to develop and maintain healthy family and community relations. We hope that your visiting experience at CCWF is enjoyable. Visitors are expected to adhere to the following rules and guidelines which are intended to ensure the continued safety and security of CCWF, staff, visitors, and inmates.

### General Information

CDCR does not negotiate for release of hostages to affect an escape or for any other reasons. To protect visitors, especially children visitors are cautioned to stay away from the electrical perimeter fence line. Children must be accompanied by an adult and under visitors control at all times. Further details may be obtained by calling the Statewide General Visiting Information number at (800) 374-8474.

It is a crime to: 1) assist an inmate to escape. 2) Bring onto CCWF ground weapons, Firearms, ammunition, explosive devices, tear gas, pepper spray, alcohol, controlled substances, camera and/or recording devices. 3) Exchange letters and/or written documents with an inmate during visiting. 4) Provide falsified information to gain admission at CCWF. 5) Enter prison grounds without the Warden's permission if previously convicted of a felony.

Visitors must secure their vehicles. Blind, deaf or disabled individuals; who utilize a special trained guide, signal or service animal; are allowed to participate in the visiting program upon approval of their visiting application.

An inmate may utilize Excused Time Off from work only once every 30 days to visit with pre-approved visitors who travel in excess of 250 miles and who have not visited the particular inmate within the past four months.

Minors are allowed to visit when accompanied by an approved visitor such as a parent or court appointed legal guardian or they have written notarized permission to visit from their parent or legal guardian and an original "Certified Birth Certificate" or an original embossed Abstract of Birth. Notarized letters must reflect a notary's stamp, they must not be stapled or attached as an amendment and must be updated each annually. Child victims are not allowed to visit an inmate convicted of sexual offense against a minor. To protect the minor, the adult visitor must provide identification for each child to verify that the child is not the victim.

All visitors must successfully pass through a metal detector to enter the Visiting area. Any items that may set off the metal detector, e.g., hair clips, hair pins, jewelry, belts, suspenders, etc. must be removed prior to passing through the metal detector. Any visitors with metal implants or prosthesis must provide physician's note indicating that the visitor is implanted with a metal device or utilizes prosthesis. If a visitor cannot successfully pass through, the visitor will be subject to delay or denial of visitation.

### Application Process

The inmate must initiate and forward a Visiting Questionnaire (CDCR 106) to each prospective visitor with her signature on the back. The prospective visitor must complete, sign and date the CDCR 106 and submit it, via mail to:

Central California Women's Facility  
Visitor Processing  
P. O. Box 1501  
Chowchilla, CA 93610

The CDCR 106 must be approved prior to visitation. Failure to provide or disclose all requested information may result in the denial of the application. Visitors must submit an updated CDCR 106 every two years or in the event a change in name, address or criminal history. The Visiting Office will not inform prospective visitors of their respective approval or disapproval status via telephone. It is the inmate's responsibility to notify her prospective visitors. However, prospective visitors whose CDCR 106's are disapproved will be mailed a written notice stating the reason for denial. The application process generally takes four to six weeks once received.

### Acceptable Identification

- Valid state driver's license with picture (not laminated)
- Valid Department of Motor Vehicle (DMV) Identification Card (ID) with picture. Computer generated paper ID with picture.
- Valid picture passport
- Valid Armed Forces ID with picture
- Identification cards issued by the United States Department of Justice or United States Immigration and Naturalization.

### Visiting Schedule

- Regular Visiting: Saturday, Sunday and selected legal holidays (New Years, 4th of July, Thanksgiving and Christmas Day). Regular visiting is held from 9:00 am to 3:00 pm. Inmate processing concludes at 2:00 pm. No more than five people, including children are allowed to visit an inmate at one time.
- Non-Contact Visits: Non-contact visits are held in booths with a glass window separating the inmate and visitor. No more than three visitors, including children are permitted to visit simultaneously. These visits are held Sundays starting at 10:00 am and concluding at 12:00 noon. Each visit must not exceed one hour in duration.
- A Yard GP Visits: Visits are held Saturday between 10:00 am and 2:00 pm.
- Legal Representative/Attorney/Social Services: Legal representatives, attorneys and social services personnel who require the need to visits an inmate must arrange their appointments via the CCWF Litigation Coordinator.

### Visitor Attire

Inappropriate attire is reason to deny a visit. Alteration to clothing once a visitor is inside the Visiting area is terminating the visit. The Visiting Office will not hold a visitor's prohibited items during his/her visit.

### Prohibited Items & Clothing

- Clothing which is any combination of shades or types of materials/fabric, resembles California State issued inmate clothing, blue denim or chambray shirts, blue and white baseball shirts, blue denim jeans, solid lime green, solid orange, solid burgundy, and solid pink.
- Law Enforcement, military type or camouflage-patterned articles of clothing including rain gear when not legitimately worn by an individual on active duty or in an official capacity.
- Sheer or transparent, strapless, or "spaghetti" strap garments or clothing that exposes the breast/chest area, genital area, midriff area or buttocks and in more than two inches above the knee, including slits.
- Head covering, hats, wigs, or hairpieces except with prior written approval.
- Clothing or accessories displaying obscene or offensive language or drawing.
- Shoes or sandals shall be worn at all times, shower shoes and bedroom slippers are not allowed.
- Purses and wallets
- Food, including chewing gum. Refreshments must be purchased from the vendor/vending machines located in visiting room.
- Cameras, pagers, or cell phones, or any other electronic device with internet capability.
- Writing materials or books.

### Allowable Items

- One valid form of identification (for adults only).
- One handkerchief.
- One unopened tissue pack.
- Clear change purse.
- One pair of glasses.
- One comb or brush.
- Jewelry shall be limited to one pair of earrings, one necklace with pendant/attachment, two rings, and one watch. Body jewelry such as tongue rings, nose rings/studs, chin studs, eyebrow rings, bellybutton rings, toe rings, and bracelets are not authorized. Medical alert type bracelets are authorized.
- Two keys on a ring with no other attachments. One key may be an electronic car key.
- Ten photographs and/or documents, i.e. legal papers, tax returns, report cards, schoolwork not to be retained by inmate.
- Each infant is authorized to have the following: one infant carrier, One small blanket, One change of baby's clothes, Six disposable diapers, One packet of factory sealed baby wipes, Two clear baby bottles of pre-mixed formula/milk/juice, One transparent pacifier, Three containers of factory sealed baby food (no glass), and One bib.
- Nitroglycerine tablets and inhalers (life threatening medication, enough for the day only) must have prior identifying labels with Doctor's prescription.
- \$50.00 per adult, \$20.00 per minor, one, five, ten and twenty dollar bills only, to placed money on a cash card. (Cash card only valid at Central California Women's Facility.)

### Other Information

Each visitor is responsible for their own conduct while visiting. Violation of the rules may result in termination, restriction, suspension, or denial, of visits. Additionally, disciplinary charges may be filed against the inmate. An inmate and her visitor are allowed to embrace and kiss at the beginning and the end of the visit. Holding of hands on top of the table, in plain view is permitted. No other physical contact is allowed. Excessive contact, such as kissing, massaging, stroking, touching parts of the body, including the face, sitting with legs intertwined or sitting on laps are **not** permitted and may cause for termination. Inmates may not receive any items (e.g. money, jewelry or documents) during a visit. A photo machine is available for visitors and respective inmates. An inmate may keep up to three pictures photos. Photos are \$2.00 each (the machine takes one dollar bills only). The exact amount is required as staff cannot make change for visitors.